

Minutes
Undergraduate Academic Affairs Committee
November 9, 2017

Members in Attendance: C. Boyd, D. Barbeau, E. Blessing, G. Barker, J. Haugen, J. Masiulis, J. Burwinkel, J. Langan, K. Thatcher, M. Bultas, N. Westhus, R. Wood, S. Naeger, and W. Ebel

Guests in Attendance: A. Bart

Call to Order: Rob Wood called the meeting to order at 9:00 a.m.

Approval of Minutes from the October 12, 2017 Meeting: Minutes from the October 12, 2017 meeting were unanimously approved.

Old Business:

- **Application of Graduate Coursework to Undergraduate Programs:**

Voted on the new policy, "Application of Graduate Coursework to Undergraduate Programs". Members voted and it was unanimously approved. Provost will be notified and deans will receive as an informational item.

- **Proposed Review Rubric:**

Beth made the changes to the rubric that were discussed at the UAAC general meeting on November 2nd. This internal document is ready to use.

The next step will be to develop a form that will determine whether a change is substantial or not.

- **ARRC Proposal:**

Feedback was good last week. There was discussion on the structure of the committee. Members will be appointed by the dean. The committee will consist of three members with a designated alternate. The term will be a three-year staggered term. The document will be revised based on the discussion. Jay will draft the rotation

- **Academic Definition Modification:**

This is similar the grad/undergrad but this one discusses certificate credits and degree credits. It is proposing that all certificate credits can be counted towards a degree. Page two clarifies non-credit certificates. GAAC approved this in May so this is already true at the graduate level.

This is to go back to the individual units for discussion. A vote will be taken in December.

Incomplete Course Policy:

This was a substantial rewrite. There is a lot more guidance than policy and this is intended to instruct both students and faculty. Further changes will be made and the committee will vote in December.

- Posthumous Degrees:

The policy on Posthumous degrees passed unanimously and will go to GAAC tomorrow.

New Business:

- English Proficiency:

Anneke Bart gave an update on INTO SLU. She spoke on academic oversight for things going on in ESL. In the past students were given the SLU writing exam at the end of Pathway and use that to determine language proficiency. That test is not as reliable as they would want. The test would begin with a very short prompt and then the student would write for fifty minutes. This test is not aligned with our student learning outcomes.

They looked at what is done as a way to do proficiency testing. They worked with Kathleen Thatcher and ended up instituting a writing portfolio. Instead of looking at just the one artificial piece of writing they now have in-class collected work. They are now collecting a body of work that reflects what the student can do as well what they are expected to do when they go out into the programs.

The Comprehensive 3-Semester Pathway was also discussed. This Pathway would include a math course. It was determined that with the changing of the writing exam to the portfolio any changes to the academic part of a Pathway has to be approved by the actual college (grades, GPA, etc.).

A small committee consisting of Beth Blessing, Gary Barker, Jennifer Masiulis, and Debbie Barbeau will work on a set of policies for governance that will be brought in front of this committee. Anneke felt that this would be incredibly helpful.

Adjourned at 10:41