

Minutes  
Undergraduate Academic Affairs Committee  
September 8, 2016

**Members in Attendance:** C. Airhihenbuwa, D. Barbeau, D. Lohe, C. Matlock (representing Gockel-Blessing), G. Barker, G. Mayfield, J. Bruwinkel, J. Langan, J. Ragsdale, K. Thatcher, L. Fenneberg, M. Allen, M. Sabick, N. Westhus, R. Cole, R. Wood, S. Naeger, T. Gasmi

**Call to Order:** Dr. Wood called the meeting to order at 8:30 a.m.

**Approval of Minutes from the May 18, 2016 meeting:** Motion made by R. Cole to approve the May 18, 2016 minutes and seconded by J. Langan - unanimous approval with minor typographical errors corrected.

**Updates:**

- Business Analytics minor was endorsed by CADD at the June 29<sup>th</sup> meeting. Provost has signed off on the proposal.

**New business:** None

**Announcements:**

- K. Thatcher gave a report on the new online course evaluation system, "BLUE". There are conversations coming out of the Provost office with regards to common questions. We are hoping to have a policy on course evaluation available between fall and spring of next year. The email address that can be used for questions related to course evaluation is [courseeval@slu.edu](mailto:courseeval@slu.edu).
- Zero credit hour courses are going away, hopefully, by fall of 2017. Members were advised to go back to their individual units and figure out the variety of ways in which zero credit hour courses are currently used. A list of categories are to be brought back to the October 7<sup>th</sup> UAAC meeting. The directive this year is to come up with a comprehensive list of all the different ways that zero credit hour courses are used and begin to find some common solutions to those problems.
- There is current discussion at the Provost level, regarding streamlining the process for new program proposals. Before a proposal reaches UAAC, a two to three page pre-proposal will first go directly from the College or School to the Provost office for review. Dr. Brickhouse would like to have more of an opportunity to evaluate proposals from the standpoint of their potential utility with an eye toward looking at

potential duplication with other programs that already exist while also considering economic feasibility.

- A Center for Undergraduate Research and Scholarship (CURS) is being developed on campus. It will serve as a centralized tracking system for undergraduate research. A survey was done last year asking faculty about attitudes about undergraduate research and their level of participation. The results have been assembled and a guest from Institutional Research will present results at a future UAAC meeting. R. Wood, J. Perolio, E. Crowell, B. Janowiak, put together a proposal to join the Council for Undergraduate Research and Scholarship and be included in this year's cohort of institutions that are beginning the development of an Undergraduate Research Center. In the future, a larger body of people will be assembled to become involved.

In the future, R. Wood would like to see a larger scale undergraduate research symposium event that would give SLU the opportunity to showcase all the wonderful things that our undergraduates and faculty are doing. This year the senior legacy symposium will likely be the same as in the past.

- A portion of the UAAC's by-laws were reviewed regarding the purpose of the UAAC Subcommittee. This will be once again be visited in December. At this time, there will be no UAAC Subcommittee meeting next week.
- The Career and Graduate School Fair is being held on Tuesday, September 20<sup>th</sup> from 1:00 p.m. to 4:00 p.m. There will be approximately 150 organizations and graduate schools represented.

Adjourn at 8:50 a.m.