

Diversity & Affirmative Action Training Request Form

Date: _____

Requestor: _____

Dept: _____ **Location:** _____

Audience: Faculty Staff Students

Type of Training: EEO Harassment Diversity & Inclusion

Training Goals (any area which needs special focus):

Number of trainees: _____

Location: _____

Possible Dates & Times: _____

Proposed Length (e.g. 1 hour, 2 hours; minimum of 1 hour required) _____

Training Room: _____

Training Room Capabilities: PowerPoint projection ready - Yes/No

If not PowerPoint projection ready, what equipment is available?

Fax form to 977-3735